



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DARJEELING GOVT.COLLEGE
Name of the head of the Institution	Dr. Projjwal Chandra Lama
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03542254316
Mobile no.	9832375255
Registered Email	dgc.principal@gmail.com
Alternate Email	projlama@gmail.com
Address	Lebong Cart Road, Darjeeling-734101
City/Town	Darjeeling
State/UT	West Bengal
Pincode	734101
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Willie Henry
Phone no/Alternate Phone no.	03542254316
Mobile no.	9434131480
Registered Email	iqacdgc1948@gmail.com
Alternate Email	dgc.principal@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.darjeelinggovernmentcollege.com/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.darjeelinggovernmentcollege.com/userfiles/file/academic-calender-2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.13	2018	26-Sep-2018	25-Sep-2023

6. Date of Establishment of IQAC

20-Sep-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Students Orientation Program for 1st Semester	13-Aug-2019 3	201

UG Honours & Programme Students.		
Constitution Day	26-Nov-2019 2	210
International Women	09-Mar-2020 2	155
International Yoga Day (Online)	21-Jun-2020 3	25

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant contributions made by IQAC during the year 201920 a. Successful implementation of faculty use of ICT in classroom teaching. b. The Internal Quality Assurance Cell (IQAC) worked relentlessly in encouraging and extending its complete support for the academic and administrative improvement of the college. Members of IQAC meet with each other in regular intervals to especially monitor the teaching quality and researchbased work culture of the college. IQAC works to improve the quality of research projects undertaken by the faculty members of different departments and also encourages young faculty members to apply for various minor and major research projects to National funding agencies

like DST, CSIR, UGC, DBT, etc. c. Faculty Induction program on how to conduct online classes on Google Meet and use of Google Classroom. d. IQAC further motivates the opening of advanced learning courses such as postgraduate and career-oriented courses in the college. IQAC has been recognized as the internal sanctioning authority of the career advancement scheme (CAS) for the faculties. IQAC of this college pays sincere attention to the authentication of the data provided by the incumbent applying for CAS. CAS preparations of the faculty members. e. IQAC encourages different NSS and NCC programs and provides its complete support and initiative to engage yearly special camps for these activities. Continuous Internal Evaluation of the students had taken place in the form of Internal tests, assignments, and class seminars.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Discussion on the number of seats during admission in the new academic session.	Number of seats increased to accommodate more students in the new academic session.
Internal Evaluation of students proposed.	Internal Evaluation of the students had taken place in the form of Internal tests, assignments, and class seminars.
Proposal to visit all the Departments.	All the Departments visited and grievances were addressed. Departments like English, Nepali, History and Political Science were allocated larger classrooms like Auditorium, Chem Hall, WBCS room, and IQNOU Hall, keeping in view their complaints regarding the lack of space to accommodate a large number of students.
Proposal to make more use of ICT to facilitate classroom teaching	Departments made full use of ICT in classroom teaching.
Discussion of the modality of teaching during the Pandemic	Online classes were taken through platforms like WhatsApp and Google Meet.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	28-Nov-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The MIS system covers the flow of information relating to admission, classes held, teaching/learning mechanisms, examinations, accounts, attendance, library, laboratories, University curriculum, outreach activities, sports, and cultural activities, infrastructural maintenance, IT infrastructure, etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Darjeeling Government College has several departments out of which English, Nepali, Botany, and Zoology run Post Graduate Program. Both the PG and UG programs follow a semester system. The College follows the curriculum as approved by the University of North Bengal and to ensure effective curriculum delivery the following processes are followed religiously:

- Lesson Planning: Entire curriculum delivery is planned on a semester basis. The semester plan is further divided into monthly planning and monthly planning is again subdivided into weekly planning.
- Classroom Delivery: In Classroom delivery mainly two types of systems preview and review is followed. Preview and Review System in a glance: Preview System (When a new topic is introduced in the class Preview System is followed) Review System (In continuation to the topic taught, Review Brain Storming 7 7 mins Concept Development Phase 20 mins Incentive phase Class assignments (notes/ written work) 15 mins Wrapping up 3 mins Home assignment
- Teaching/Learning Activities (Methodologies): Active lectures, demonstrations, practical classes, interaction, group discussions, visual aids, PowerPoint presentations, movie screenings, field visits, role-play, excursions, etc. are some of the methods used here and teaching aids are prepared as per the methodologies used.
- Evaluation: Continuous Assessment System is followed to measure the progress of the students through class and home assignments, classroom participation, term papers, dissertation, viva-voce, and group discussions in P.G programs whereas in U.G program along with CAS a Mock Exam is conducted before the Semester examination by the concerned departments.
- Parents Teachers Meeting: PTM is conducted after the following
 1. Student Counseling Session - With the Department Head
 2. Corner Help - Provided by the teacher
 3. Peer help - Group studies during free time by the students
 4. Parents and Teacher meet to discuss the mock test result as well. If a particular department finds out that a student is not doing well in the continuous Assessment System then a counseling session is facilitated in which the student's problem is sorted out. The subject teacher helps to clear the concept to the student before class or during free time. The peers are asked to help the student in their free time. If the student still fails to show any

improvement then the parents are called as the last resort. All the above-mentioned content delivery process is carried out in well-planned and documented steps making sure that it leaves no stone unturned to make students learn the course taught in the class.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	18
BSc	Botany	18
BSc	Zoology	24
BSc	Microbiology	3
MSc	Botany	23
MSc	Zoology	21
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college has continuously been working on quality improvement and the betterment of student learning experience, In order to analyze the lag areas of the college and the scope for further improvement, feedback from students, teachers, alumni, and parents has been received. The report focuses on the feedback from students on the syllabus, Teaching, and Monitoring process. The feedback is based on the following questions: Students' feedback on the syllabus. Students' feedback on teaching, preparation/ Communication/Approach to teaching. Student feedback on Internal Evaluation Assignments Student Feedback on an Internship Student Exchange and Field visit etc. Student feedback on teaching and monitoring Teachers feedback on syllabus Teachers feedback on various courses Teachers feedback on employability courses Teachers feedback on industry-based studies Teachers feedback on overall performance Alumni feedback on industry-relevant courses Alumni feedback on skill-based courses Alumni feedback on overall performance Parents feedback on course content Parents feedback on skill-based and industry-based studies Parents feedback on overall performance Feedback collected, analyzed and action taken are available on a website.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany, Zoology, Microbiology, Chemistry, Physics, Math Honors	204	709	96
BA	Bengali, English, Economics, History, Nepali, Pol Science, Philosophy, and Geography Honors	498	1251	233
BCom	Accountancy	44	172	22
BSc	General Pure Science and Bio Science	394	594	18
BA	General	591	2076	212
BCom	General	197	255	9
MSc	Botany and	66	194	66

	Zoology Honors			
MA	English and Nepali Honors	66	295	66
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	590	132	57	2	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
115	81	17	12	5	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the mentoring system, the full-time teachers of the college are engaged as mentors to the students. At the beginning of the year, the mentors are provided with basic facts regarding the students under their mentorship, that have been obtained during admission so as to enable them to identify the academic, social and financial backgrounds of the mentees. Thereafter the mentors meet the students formally at specific intervals, to discuss and counsel them regarding their academic progress, attendance, and other issues (if any). The mentors also provide psychological counselling to students, if required. In cases where they think that the mental health problem is beyond their purview, they refer the student to the external psychological counsellor who visits the college once in every week. Apart from formal sessions, mentors often meet the students as and when required - students can approach the mentors at the latter's convenience. Each mentor maintains a record of the details of the students and the mentoring sessions. The mentors try not only to counsel the students to improve their academic performance but also to guide them in achieving their goals and help them in coping with different unfavourable situations if the students confide in the mentor. The one-to-one correspondence enables the mentors to instil human and moral values like social responsibility, ethics, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1823	115	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
121	115	6	8	34

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college arranges mid-term tests and class tests for students studying under the annual system and CBCS systems. Parent-teacher meetings are held whereby they are apprised of their wards performance and marksheets are handed over. But the IQAC has recommended and introduced an online MCQ-type class test that can evaluate the academic progress of the students and help the mentor to provide guidance accordingly. The students are also assigned project works, and term papers, and are encouraged for group discussions and presentations as a method of evaluation for their tutorial examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Darjeeling Government College has been distributing academic calendars among students for many years. It is a systematic tabulation of activities done in the college for the whole year, to allow the students and the teachers for making plans in advance. The calendar is reinforced through the manner in which academic policies are enacted. It is solely based on session structure. The academic year comprises 1st, 3rd,5th semester (July-Dec) and 2nd ,4th ,6th semester (Jan- June). It contains-schedule for the commencement of classes, examination schedule, seminar details, result declaration dates, important dates to be observed and more. The academic calendar is available in the college prospectus and website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.darjeelinggovernmentcollege.com/ug-departments-courses.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<chrome-extension://efaidnbmninnibpcapjpcglclefindmkaj/http://www.darjeelinggovernmentcollege.com/userfiles/file/student-satisfaction-survey-report-2019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	2	0
International	Botany	1	0
International	Chemistry	1	2.2

International	Physics	1	2
International	Geography	3	3.1
International	Microbiology	2	2.58
International	Zoology	1	2.3
National	Commerce	1	0
National	History	1	0
National	Hindi	1	1
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	2
Microbiology	1
Physics	2
Commerce	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
Presented papers	4	8	1	0
Resource persons	1	1	1	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS volunteers made Ecobricks from the plastics collected for one entire semester from the college premises for weeklong during 19th-24th August, 2019	NSS team of Darjeeling Govt College	2	50
Block level Neighbourhood Youth Parliament organized by NSS, Darjeeling Govt. College in collaboration with Nehru Yuva Kendra (NYK), Darjeeling on 30.08.2019.	NSS, Darjeeling Govt. College collaboration with Nehru Yuva Kendra (NYK), Darjeeling, W.B	2	50
Twelve NSS volunteers along with Program officers attended an Awareness talk on Minimalism and Sustainable lifestyle at Capital Hall, Darjeeling organized by Zero Waste Himalaya on 7th November, 2019.	NSS, Darjeeling Govt. College collaboration with Zero Waste Himalaya' Darjeeling	2	12
Ten volunteers participated in a seminar on Menstrual Health and Hygeine at St. Josephs' College, Darjeeling 4th December, 2019.	NSS, Darjeeling Govt. College collaboration with St. Josephs' College, Darjeeling	2	10
Tree Plantation Drive was conducted at Haridashatta, Darjeeling, W. B. in co-operation with the village Gram Sudhar Sammelán on 24th July 2019.	NCC cadet of Darjeeling Govt. College	1	30
Nukkád Natak and Mass Awareness	NCC cadet of Darjeeling Govt.	1	15

Rally were organized on Swachh Bharat Abhiyan at Rink Mall and Hill Cart Road respectively, in October 2019.	College		
On 21st June 2020, online Yoga was conducted wherein interested cadets were encouraged to upload their yoga videos on social media.	NCC cadet of Darjeeling Govt. College	1	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Cash Prize of Rs. 12000/- from Bharat Sarkar Rashtra Mantralaya, New Delhi	Bharat Sarkar Rashtra Mantralaya, New Delhi	1
NCC	Republic Day Camp	Govt. of India	5
NCC	Advanced Leadership Camp	Govt. of India	3
NCC	Governor's Silver Medal	Govt. of West Bengal	5
NCC	Inter Group Shooting Competition	Bengal Battalion NCC, Govt. of West Bengal	2
NCC	Basic Mountaineering Course	Himalayan Mountaineering Institute, Darjeeling, W. B	1
NCC	HMI Yoga Course	Himalayan Mountaineering Institute, Darjeeling, W.B	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC cadet of Darjeeling Govt. College	Nukkad Natak and Mass Awareness Rally	1	15

		were organized on Swachh Bharat Abhiyan at Rink Mall and Hill Cart Road respectively, in October 2019.		
International Women's Day celebration program on Monday 9th March 2020	Darjeeling Govt. college	The events planned for this day were a program where students and teachers participated to bring together a short set of speeches which focused on the Women's Right movement, bringing attention to issues such as gender equality and violence and abuse	30	250
Awareness program regarding gender equality	Darjeeling Govt. college	As Gender Sensitization is the process of creating awareness regarding gender equality issues and modifying the behaviour and views the people hold about themselves and other genders.	10	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8369000	8369000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Nil
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	84456	Nil	Nil	Nil	84456	Nil

Reference Books	5000	Nil	Nil	Nil	5000	Nil
Journals	40	Nil	Nil	Nil	40	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	0	2	0	0	1	17	45	0
Added	0	0	0	0	0	0	0	0	0
Total	60	0	2	0	0	1	17	45	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1207000	1207000	7162000	7162000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Darjeeling Government College strives its best to maintain and utilize all the available infrastructure facilities for a better and systematic teaching-learning process. Physical, academic, and support facilities are managed and supervised by the officer-In-Charge, further officer-in-charge is assisted in the progression of the committees. The Construction and maintenance of buildings, electrical appliances, and other physical infrastructures are looked after by P.W.D. Further, the officer-in-charge set forth the construction, maintenance, and electrical-related requirement as and when required to the

respective PWD department, Govt. of West Bengal. The departmental infrastructures are also managed by the officer-in-charge and supervised by the head of the departments and academics are resolute by the college coordination committee and reported to the officer-in-charge. The constructions are done through the process of approval of the plan. Maintenance of the physical facilities is seen by the officer-in-charge with the team of committees to monitor and maintain the cleanness of the classrooms, laboratory, buildings, campus grounds, sports facilities, and hostel buildings. Maintenance of classrooms, furniture, seminar halls, auditorium, and the infrastructures maintained by the infrastructure and building management committee. The seminar halls and auditorium are made for organizing seminars, academic meetings, cultural events, and conferences. For the effective functioning of these spaces and facilities, the organizing faculties/committee members need to submit an application to a concerned committee to avail of the facilities on a priority basis. The classrooms are optimally used by different departments according to the scheduled routine throughout the academic year. To make teaching-learning effective, the teacher uses different modes of teaching like online and offline modes, they use LCD projectors, computers, etc for better learning. Several teaching and nonteaching are deployed in the form of committees for the maintenance of the physical, academic, and support facilities.

<chrome-extension://efaidnbmnbbkqkpldljbfjtipckvdipffj/http://www.darjeelinggovernmentcollege.com/userfiles/file/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	B.SC IN BOTANY	BOTANY	DARJEELING GOVERNMENT	M.SC
2020	5	B.SC IN ZOOLOGY	ZOOLOGY	DARJEELING GOVERNMENT COLLEGE	M.SC
2020	1	B.A IN GEOGRAPHY	GEOGRAPHY	UNIVERSITY OF NORTH BENGAL	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of College Foundation Day	INSTITUTION	157
Hindi Diwas Samaroh	INSTITUTION	45
Block level Neighbourhood youth Parliament, 2019	INSTITUTION	50
Nukkad Natak and Mass Awareness Rally	INSTITUTION	45
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	North Bengal Taekwondo Championship , SR-M group , weight category under 63 kg and secured Gold position	International	1	Nil	Nil	Abinash Shashankar
2019	Second position graduate level of Darjeeling Govt College in Science Fair	National	Nil	1	Nil	Students of Botany and Physics Department.
2020	Sports scholarship from North Bengal University	National	1	Nil	Reg. No. 0101805010 526	Rakshanda Thapa

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

-- First meeting of the year was conducted on September, 6th of 2019 . The meeting was chaired by Sir Projjwal Chandra Lama (Officer-in-Charge, Darjeeling Government College). The meeting focused on reaching the targets set at the 1st

meeting. The Association should also try to reach as many members as possible and increase the number of members. The meeting ended with a vote of thanks by Madam Sudha Rai (Assistant Professor, Department of Economics, DGC).

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Darjeeling Government College is the government institution and is directed under the supervision of the Department of Higher Education, Government of West Bengal. The Officer-in-Charge (OIC) is the head of the institution and is responsible for the administrative and academic activities of the college. Under his guidance, the two practices of decentralization and participative management of the institution are as follows: There is formation of Teacher Council in the college. The Officer-in-Charge of the college is the President of this academic body, followed by the Teacher Council Secretary (TCS). All teaching faculty are the members of it. This academic body operate through formation of various sub-committees for carrying out different activities in the institution. At the beginning of every academic calender, Teacher-Council meeting is held to discuss about various activities and curriculum. Thereafter, timely meeting is held to discuss regarding the performance and matter arising. These committee included Academic Calender and Routine Committee, U.G. Admission Committee, P.G. Admission Committee, Games Sports Committee, Seminar Workshop Committee etc. The college has four PG department, namely, English, Nepali, Botany and Zoology. However, the two P.G Department, M.Sc. (Botany) and M.Sc. (Zoology) are the autonomous department. Syllabus preparation and academic curriculum activities are done by these two department under the guidance of the head of the institution and the PG Board of Studies, North Bengal University. From this institution, head of each department are nominated to be the member of PG Board of Studies.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution implements the Syllabus and Curriculum of North Bengal University, Darjeeling. Since the college is affiliated to this University, there is no scope of development of curriculum on its own. However, the P.G. Department of Botany and Zoology functions autonomous with its own Syllabus and Curriculum.
Teaching and Learning	Other than conventional method, classrooms used laptops and LCD projectors in the class rooms to make the teaching learning process more interactive. Class room experiments are also demonstrated for the students for better understanding. The P. G. Departments of Botany, Zoology and English have installed ICT (smart

class) to ensure advanced learning process. Internet access is also provided to students. Remedial classes are organized for the students. Students are encouraged to follow several educational videos available online for better understanding. The learning process is further enriched by Departmental seminars, projects, quiz competitions etc. by each department.

Examination and Evaluation

Evaluation are done through monthly tests, assignments and project works are taken by each department to evaluate the students. Test examinations for general and Honours subjects are organized by the institution prior to the university exams. This ensures the screening of students to appear in the university examinations. In addition, internal assessment of PG students is carried out by viva-voce and seminars. Internal assessment examinations for the practical courses are also taken in each department.

Research and Development

Basic laboratory facilities and necessary equipments are provided as far as possible to the faculty members to carry out the research projects. Students of PG courses prepare science projects in their final semesters which are generally related to research studies.

Library, ICT and Physical Infrastructure / Instrumentation

The library is currently equipped with 6 computers with internet- wifi facilities. The three P.G. departments viz. Botany, Zoology and English are also equipped with ICT (smart class). The college has recently opened a gymnasium within the college premises and now the gym is fully equipped and functional. The college playground has also been extended with regards to the area so as to provide more open and free space for the students to carry out various physical activities. (<http://darjeelinggovernmentcollege.com/library.php>)

Human Resource Management

The institution sincerely works to prepare the students for their higher studies. The foundation is made at the UG and PG level. Apart from the routine academic classes, the students are also given exposure to sports and seminar. Faculties of this institution are provided a healthy research atmosphere

	to enrich their academic career. Moreover, they are also opted in different college committees which provide administrative experience to them.
Admission of Students	Admission committee of the institution ensures a justified and proper admission system in the college by merit based declared criteria. Online application process is quite transparent and efficient. The admitted students are registered under North Bengal University, Darjeeling.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In this regard, e-governance is operated through the HRMS portal. After joining the institution, Officer of W.B.E.S in the institution are required to generate their respective HRMS ID to initiate the activities like Self Appraisal Report (SAR) submission, income tax deduction, etc.
Administration	Administration provides relevant information to all the stakeholders. Regular exercise of e-tendering process through Govt. portal Regular exercise of IFMS portal to upload expenditure related to Govt. Fund
Finance and Accounts	Accounts is fully digitalised. Funds are received from UGC/ RUSA/ Salary is received from the Govt. through HRMS portal.
Student Admission and Support	Online through college website (http://darjeelinggovernmentcollege.com/contact-us.php)
Examination	As per the rules and regulation of the Controller of Examination Branch, North Bengal University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	06/01/2020	19/01/2020	14
Orientation programme	1	09/07/2020	29/07/2020	21
Orientation programme	1	05/11/2020	25/11/2020	21
Orientation programme	1	16/04/2020	15/05/2020	30
Short Term Course	1	15/06/2020	21/06/2020	07
Faculty Development Programme	1	02/06/2020	08/06/2020	07
Faculty Development Programme	1	18/05/2020	03/06/2020	16
Refresher Course	2	02/01/2020	15/01/2020	14
Refresher Course	1	12/02/2020	25/02/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
115	0	38	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Child Care Leave, Health Schemes, Loan facility from the Provident Fund.	Maternity Leave, Child Care Leave, Health Schemes, Loan facility from the Provident Fund.	SVMCM, K2, K3, AIKYASREE, OASIS.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit is conducted by the Principal Accountant General (AE), West Bengal, Indian Audit and Account Department. It was conducted during the academic year 2019-20.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CAG	Yes	IQAC
Administrative	Yes	CAG	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Association was formed on 4th August 2018 and accordingly each department conduct parent-teacher meeting as per their respective schedule.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the major recommendation made by the peer NAAC team in the first cycle, the following are the important work were initiated by the institution: (i) Use of smart boards, projectors and ICT learning in institution, (ii) Improvement of Toilet and sanitation facilities (iii) Students are provided with soft learning skill course such as computer training.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Students Orientation Program for 1st Semester UG Honours Programme Students.	13/08/2019	13/08/2019	13/08/2019	201

2019	Constitution Day	26/11/2019	26/11/2019	26/11/2019	210
2020	International Women's Day Celebration	09/03/2020	09/03/2020	09/03/2020	155
2020	International Yoga Day (Online)	21/06/2020	21/06/2020	21/06/2020	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness programme on Human Trafficking	12/09/2019	12/09/2019	98	58
International Women's Day Celebration	09/03/2019	09/03/2019	158	114
Awareness programme on Prevention, Prohibition and Redressal of Sexual Harassment of women Employees and Students in Higher Education Institutions.	10/03/2020	10/03/2020	110	73

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has a rainwater-harvesting system that includes a steel water tank of around 20,000 litres and around 20 plastic Sintex tanks which can store around 40,000 litres of harvested rain water which cater to the needs of around 3000 students and staffs of the college. Apart from this Rain water harvesting the college is supplied with a stable water connection provided by Municipality. The water collected from the roof of the college building is stored in these tanks and are supplied to laboratories, washrooms/ Toilets, Canteen and even to water plants and flowers. 2. The Botany Department and NSS Unit maintains a compost pit where organic leaf manure is generated to sustain the Gardens and greenery around the campus. 3. The college also has taken initiative for segregation of degradable and non- degradable waste. 4. The Organic waste from College Canteen is collected for making vermicompost 5. The

college also have taken initiative to minimise energy consumption with the use of LED lightening bulbs, tubes etc. and usage of low energy consumption appliances. 6. Awareness programmes regarding Environmental Consciousness are often organised by NSS Unit of the college.7. The college also takes initiatives to Reuse, Recycle and minimise goods and items which will minimises impact on environment and promotes sustainability.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	30/08/2019	01	The NSS Unit of the college in Collaboration with Nehru Yuva Kendra (NYK), Darjeeling organised a Block Level Neighbourhood Youth Parliament .	Understanding of Parliamentary Procedure	120
2019	Nil	1	12/09/2019	01	YAT (Youth Against Trafficking) Club of Darjeeling Government college organised an Awareness programme on Human Trafficking	Human Trafficking	156

2019	Nil	1	24/07/2019	01	NCC Unit of the college conducted a Tree Plantation Drive at Haridasha tta, Darjeeling, in co-operation with the village Gram Sudhar Sammelan	Tree Plantation Drive	80
2019	Nil	1	02/10/2019	02	NCC Unit of the college organised Nukkad Natak and Mass Awareness Rally were organized on Swachh Bharat Abhiyan at Rink Mall and Hill Cart Road	Nil	70
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
West Bengal Service Rules West Bengal Services (Duties, Rights and Obligations of the Government employees) Rules, 1980	04/06/1980	Darjeeling Government College is an institution wholly administered and controlled by the Government of West Bengal. Since it is a Government college the faculty and employees perform their duties according to the rules laid down by the Govt. and are guided by the West Bengal Service Rules.
UGC Regulation 2018	23/07/2018	Apart from the West

"Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institution"

Bengal Service Rule and relevant Government Orders the Institution and Faculty follows rules and regulations passed by UGC and affiliating University, NBU. The UGC from time to time passes regulation to maintain minimum standards in Higher Education through the country. It includes the manner of appointment, promotion and also codes to be followed by the Teachers for Research, Academic and Professional Integrity.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Students Orientation Program	13/08/2019	13/08/2019	201
Teachers Day Celebration	05/09/2019	05/09/2019	265
Constitution Day	26/11/2019	26/11/2019	210
International Women's Day Celebration	09/03/2020	09/03/2020	155
International Yoga Day (Online)	21/06/2020	21/06/2020	25
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has a green area of 55 which consists of different variety of trees, plants and gardens with local medicinal plants and herbs. The department of Botany with NSS unit maintains the Gardens and Green space of the college. 2. NSS Unit and Botany Department have created a compost pit for generating leaf compost/manure to be utilized for maintaining the Gardens and greenery around the college. The compost pit is filled by collecting the fallen and decaying leaves during regular cleaning drive. During major campus cleaning programs the outgrown/ overgrown vegetation especially the bushes are pruned and deposited in the compost pit. Hence, the campus vegetation remains clean. 3. The NSS Unit every year organizes various Plantation programs in the College Campus. The Plantation Program plants various indigenous species of ornamental, flowering, medicinal, wild Orchids, climbers and fruits trees. 4. The college adopts proper methods for segregation and management of different types of wastes generated within the campus. Since the college is declared as a plastic free zone, the use of plastic bags is discouraged within the campus. The college has been maintained as a No-smoking Zone, Tobacco-free Zone, and Plastic-free Zone. 5. The Organic waste from College Canteen is collected for making vermicompost 6. The college canteen does not use fossil fuel for cooking. 7. Various awareness programs/ workshops are organized to make the students aware regarding environmental issues.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -I Title of the Practice: Towards Green and Sustainable Campus
The rapid urbanization and economic development at local, regional and global level has led to several environmental and ecological crises. On this background it is imperative to adopt the system of Green Campus for the institute which will lead to sustainable development. Darjeeling Govt. College is deeply concerned and strongly believes that there is an urgent need to address these fundamental problems and reverse the trends. Educational institutions nurturing young minds provide an opportunity to create awareness and take self responsibility to conserve and protect it. For creating and sustaining an eco- friendly campus the college focus on the following major tenets and Commandments of Sustainability - Water Conservation, Save Energy, Reduce Waste, Recycle, avoid use of Plastics, Minimize and Reuse Paper, protect flora and fauna, think and act Sustainable. The college takes initiative and promotes Clean, Green, Environmental friendly and sustainable practices which focus on reducing, reusing and recycling resources, conserving water and energy, reduction in carbon emission, protecting bio-diversity and promoting economical and sustainable practices.

Best Practice -II Title of the Practice: Fostering Research activities and Culture among the Teaching Faculty
In any Higher Education Institution of repute, teachers must be encouraged to make a proper balance between teaching and research activities. The college has the responsibility to encourage the teachers, both young and experienced, to pursue their research interests in all earnestness. The responsibility of the college lies in creating an ambience conducive to research work: providing necessary library and laboratory facilities, encouraging the teachers to apply for research projects from different funding agencies, to help publish articles in reputed national/international journals and arrange seminars and conferences to make associations with the research communities thereby widening the scope of research work and collaboration. Although, there is no Modern library with appropriate facilities in the city, nor are there any reputed research centres or laboratories. The college has, however, continued to encourage teachers to pursue their research activities by providing research infrastructure as far as practicable. The college encourages the teachers to apply for different research projects and encourages publishing papers/articles/chapters in reputed national/international journals publication houses. The college also promotes upgrading the library, laboratories of the science departments by utilizing the State Government and UGC Grant. The teachers in the PG Departments guide the dissertation papers of the PG students. It not only inculcates and awakens the research faculty of the young students but also prepares the teachers as Research Guide. The success of fostering Research activities and culture among the teaching faculty is evident from many research publications.

Other Best Practice : 3. The college also promotes Gender Equality and Equity. Various awareness programs, workshops and seminars are organised for Gender sensitization.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.darjeelinggovernmentcollege.com/userfiles/file/igac-best-practices-i-and-ii.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

“Empowering First-Generation College Students” Darjeeling Government College was established immediately after independence to cater the educational needs

of the Hills. Since its inception till date, this institution has successfully fulfilled the need of this region. Since it is a Government institution, it ensures that education is accessible to all, especially to the economically weaker sections of the society. It takes pride in rendering equal opportunities in regard to holistic development of students. The distinctiveness of this institution lies in catering the need of the economically backward students especially from the Tea Gardens and rural areas who are mostly First Generation Learners. The mission of the institution emanates from the vision to seek ways to spread higher education in the Darjeeling region and beyond, and give access to it at a minimum cost, especially to those who are financially challenged, women, scheduled castes, scheduled tribes and minorities who are substantial in number. Apart from academic pursuit the college regularly takes initiatives through seminars and awareness programs to promote Gender Equality and Equity and similar programs to inculcate universal Human values. The college not only focuses on academic activities but also encourages these First Generation Young learners to actively participate in other extra-curricular activities like sports, cultural activities etc. Students are encouraged to participate in Extension programs like NSS, NCC, Literary club etc, which exposes them to new experiences which is of value. The college aims at holistic and all round development. The illuminating Alumni of this Institution is a testimony to the achievement of this Institution.

Provide the weblink of the institution

<http://www.darjeelinggovernmentcollege.com/userfiles/file/igac-institutional-distinctiveness-2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. The college plans to purchase and install an Automatic Weather Station on its premises. The weather station shall be installed with an objective to monitor the local weather phenomenon. This installation will not only help Researchers and students but the data procured from this station can be disseminated to the local public or to anyone who request for it. 2. The College is looking forward to sign MOU with Higher Education and Research Institutes and Industry for the Professional and Academic advancement of both Students and Teaching Faculty. 3. Regular upgradation of Library and Laboratories is necessary for academic excellence. Since the college is fully funded and controlled by the Government of West Bengal its upgradation requires funds sanctioned by the Higher Education Department. The College shall prepare proposal for its upgradation and send it to the HE Department for its approval. 4. The college in the next Academic Year plans to initiate digilitisation of Library and provide membership to people from local community. 5. The college shall make an attempt to introduce certificate course and vocational courses.