

OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(AUDIT-I), WEST BENGAL

2, GOVT. PLACE (WEST), TREASURY BUILDINGS, KOLKATA - 700 001.


Memo No. OA/IR/G&SS-I(AB)/C-14/2020-21/04

Dated: 14 AUG 2020

Inspection Report on the accounts of the Principal, Darjeeling Govt. College for the period from 01.06.2015 to 31.10.2019.

Forwarded to the Principal, Darjeeling Govt. College, PO + Dist.- Darjeeling, Pin-734101 with the request that he/she should submit his/her remarks on each paragraph of part I & II of the Inspection Reports to the Head of the Department within 3 (three) weeks from the date of receipt of the report in his/her office (vide instruction issued in Government of West Bengal, Finance Department, Memo No. 1406-F dated 7th April 1930). The replies should be submitted in Broad Sheet format to the Head of the Department through the higher authority in suitable number of copies to enable the latter to transmit the same with his/her comments to this office in duplicate.

Each para or sub-para of the Inspection Report should be posted at the top of a separate sheet of foolscap paper. The different officers dealing with it should then record their remarks seriatim, attaching as many sheets as may be necessary to dispose of each para-sub-para of items thereof. At the top of each note the designation of the officers forwarding the note should be clearly recorded (vide instruction contained in S.G.F.D. No. 7101 dated 22.12.1953).


Sr. Audit Officer (G & SS-I/HQ)
For Deputy Accountant General (G & SS-I)
West Bengal

Memo No. OA/IR/G&SS-I(AB)/C-14/2020-21/04A

Dated: _____

Copy forwarded to the Director of Public Instruction, W.B, Bikash Bhavan (8th Floor), Salt Lake City, Kolkata-700091 for information. He/she is requested to obtain reply in Broad Sheet format from the Head of the office on each and every paragraph of the Inspection Report within the prescribed time limit and forward the same with his /her comments thereon in suitable number of copies to the Department concerned to enable the Department to forward the same to this office with their remarks/comments thereon, within one month from the date of receipt of explanation/reply, for necessary action at this end. (vide instructions contained in Government of West Bengal, Finance Department Memo No. 5703-F dated 29.6.1982)