

*Internal Complaints Committee (ICC), Darjeeling Government College Complaint Form*

Name of the Complainant/Informant/Observer: \_\_\_\_\_

Department/Semester(*optional*): \_\_\_\_\_ Contact No. \_\_\_\_\_

Roll no/Regn No(*optional*): \_\_\_\_\_ Email Id: \_\_\_\_\_

Type of Incident: - Observed/suspected / Reported: \_\_\_\_\_

Date & Time / Period of the Incident/Violation: \_\_\_\_\_

Place of Violation/Incident: \_\_\_\_\_

Nature of the Incident: Abuse/ Harassment/ Molestation/Assault:

Description of the Incident (through informant/Observer or by the Victim):

Detail of the Alleged Person:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

Designation of the Alleged Person:

College Office Staff / Non-Teaching Staff/ Hostel Staff/ Teacher/Student/ Parent/Guardian/any other: \_\_\_\_\_

Signature of Complainant/Legal Heir/Representative of Complainant with date: \_\_\_\_\_